

NDNP Awardee Interim Performance Report
(July 1, 2009–December 31, 2009)

NEH Award Number: PJ-50039-08

NDNP State: Ohio

Submitted By: Eric W. Schnittke, Project Coordinator

Report Date: January 31, 2010

INTERIM PERFORMANCE REPORT NARRATIVE

1. *Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.*

Since the last report, we have experienced few changes. We have continued on with our process as laid out in the grant. As discussed with NEH, we will contribute an extra 10,000 images with remaining funds following primary digitization.

2. *Please describe any selection or film acquisition/evaluation activities during the performance period.*

During the time period, we have continued film evaluation in relation to early stage metadata processing and post-duplication metadata processing.

3. *Describe any specific award activities that have taken place between collaborating institutions in your state.*

Since the last report, we have held an additional advisory board meeting to discuss the focus of the grant through the rest of the grant cycle. As papers have been posted to *Chronicling America*, we have been working with our board members to create press releases for their local papers (see examples in part 8).

4. *Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).*

We have continued forward with our vendor, iArchives, in the conversion process. At this point, we are sending approximately 10-20 rolls each month to them. Their turn around rate has been about a month. Our partnership with Bowling Green State University has helped the flow of the project with continued quick turn around times on microfilm duplication.

5. *Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?*

At this time, we do not have any questions or comments about the Digital Viewer Validation. If any should arise in the future, we will contact LoC.

6. *Provide an update on your planned schedule for delivery of digital assets for the award, including samples, to the NDNF repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. (Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).*

Monthly deliveries of approximately 8-10,000 image batches continue to the Library of Congress. Three batches have been posted to Chronicling America, and we currently have five other batches in different steps of the process. Deliveries to LoC will continue to be made via 500-750 gigabyte hard drives in Pelican cases, with roughly 8,000-10,000 pages each month. At this time we are expecting our final batch delivery by the June 2010 deadline, if not before.

7. *State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNF-funded).*

We have been working with the Amherst Public Library to digitize the *Amherst News-Time*, a paper that would, in all likelihood, not be digitized under NDNF. We are working with our digitization and duplication vendors on this project and expect completion of the deliverables by the end of February and ingestion of the deliverables into our CONTENTdm system by April.

8. *Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNF (or describe future plans for such).*

- <http://www.business-journal.com/default.asp?sourceid=&smenu=1&twindow=Default&mad=No&sdetail=14796>
- <http://www.metromonthly.net/education11-09.html>
- <http://www.vindy.com/news/2009/nov/01/91-years-of-valley-newspaper-now-on-federal-web/>

9. *Describe any follow-up issues or questions you would like convey to the NDNF program committee as you begin your digital conversion project.*

At this point, the only question we have is in regards to the application for continuing the grant. When we expect an update on the status of our application?