

NDNP Awardee Interim Performance Report
(January 1, 2009–June 30, 2009)

NEH Award Number: PJ-50039-08

NDNP State: Ohio

Submitted By: Eric W. Schnittke, Project Coordinator

Report Date: July 31, 2009

INTERIM PERFORMANCE REPORT NARRATIVE

1. *Describe any changes that you have made or that you anticipate making in the project work plan or methodology from the award proposal submitted to the competition.*

Since the last report, we have experienced few changes. We have had to hire new staff for the quality control technician position. Otherwise, we have continued on with our process as laid out in the grant. Shipments of deliverables will continue in a monthly manner.

2. *Please describe any selection or film acquisition/evaluation activities during the performance period.*

During the time period, we have continued film evaluation in relation to early stage metadata processing and post-duplication metadata processing. We have submitted the Mahoning Dispatch to the Library of Congress and will continue monthly submissions over the next year.

3. *Describe any specific award activities that have taken place between collaborating institutions in your state.*

Since the last report, we have held an additional advisory board meeting and have given a presentation at the Society of Ohio Archivists annual conference. The presentation focused on Ohio's upcoming submissions to Chronicling America and how to use the system in an archives/library setting. The board will be meeting again in the coming months to discuss the future of the project.

We have changed microfilm duplication vendors to Bowling Green State University. This partnership was created with a member of our advisory board. The benefits of the partnership lie in BGSU's exemplary turn around time in duplication. They duplicate a batch of 10-20 reels in approximately two weeks and at the same price as our previous vendor, OCLC.

4. *Describe specifically your progress in conversion and/or vendor selection (attach documentation as desired).*

We have moved forward with our vendor, iArchives, in the conversion process. At this point, we are sending approximately 10-20 rolls each month to them. Their turn around rate has been about a month. Our newly developed partnership with Bowling Green State University has helped the flow of the project with quick turn around times on microfilm duplication.

5. *Do you have any questions or comments regarding the use of the tools provided by LC (Digital Viewer Validation)?*

At this time, we do not have any questions or comments about the Digital Viewer Validation, although we would like to note that we have come to favor the command-line interface over the GUI interface. If any should arise in the future, we will contact LoC.

6. *Provide an update on your planned schedule for delivery of digital assets for the award, including samples, to the NDNP repository. Include anticipated number of files to be delivered and planned means of delivery or transfer. (Keep in mind the delivery deadlines noted in the Cooperative Agreement Document, but also take into consideration your own resources and workflow plans. LC requests that you plan to deliver new data monthly, with one batch per hard drive. Batches that have been submitted and require rework should be shipped to LC as soon as fixes are complete (send more than one hard drive at a time, if needed).*

With a scheduled 25% (25,000) of pages due to the Library of Congress on the 31st, we will be a bit behind that with around 20,000 pages submitted. We anticipate closing that gap over the following months with our continued monthly shipments of deliverables. Deliveries to LoC will continue to be made via 500 gigabyte hard drives in Pelican cases, with roughly 8,000-10,000 pages each month.

7. *State briefly the status of any other digitized newspaper activities in your or collaborating partners' institutions (non-NDNP-funded).*

Our fee-for-service project has been delayed due to technical issues in transitioning NDNP-styled deliverables into a pre-purchased in-house system. We are working with iArchives and outside vendors to circumvent this problem.

8. *Please provide copies of or URLs for any public presentations or publications on topics related to your participation in NDNP (or describe future plans for such).*

- <http://hurstassociates.blogspot.com/2009/07/ohio-newspaper-digitization-project.html>
- <http://hurstassociates.blogspot.com/2009/07/newspaper-digitization.html>
- <http://ohsweb.ohiohistory.org/ondp/images/8/81/ONDPSOA%28wo%29.ppt>
- http://ohsweb.ohiohistory.org/ondp/images/a/af/ONDPSOA_phil.ppt
- www.lib.purdue.edu/spcol/mug/2009presentations/5c.ppt

9. *Describe any follow-up issues or questions you would like convey to the NDNP program committee as you begin your digital conversion project.*

At this point, the only question we have is in regards to the application for continuing the grant. Is there a timeline on when the materials will be released for the application?