



**National Digital Newspaper Program in Ohio  
Advisory Board Meeting  
Ohio History Center – Trilobite Classroom  
Wednesday, September 28, 2016 (10:00AM-1:00PM)**

<b>ITEM</b>	<b>DISPOSITION</b>	<b>TAB/LEADER</b>
I. Call to Order a. Introduction of Staff b. Introduction of Advisory Board Members	Information	Jenni Salamon
II. Introduction to Grant a. History of Project b. Advisory Board Role & Expectations c. Overview of Updated Project Goals and Deliverables d. Overview of Work Plan	Information	Jenni Salamon
III. Selection of Sample Reel	Information, Discussion, Action Item	All
IV. Adjournment	Information	Jenni Salamon



**TOPIC INTRODUCTION**  
**SECTION I. – Call to Order**  
**National Digital Newspaper Program in Ohio Advisory Board**  
**September 28, 2016**

**TOPIC:** Call to Order

**DISPOSITION:** Information

**BACKGROUND:** Welcome to the first meeting of the National Digital Newspaper Program in Ohio Advisory Board. During this meeting, project staff and advisory board members will discuss the project.

- a. Introduction of Staff
  - Bronwyn Benson, Quality Control Technician
  - Jillian Carney, Project Director
  - Stacia Kuceyeski, Director, Outreach
  - Phil Sager, Digital Projects Developer
  - Jenni Salamon, Project Coordinator
- b. Introduction of Advisory Board
  - Janet Carleton, Ohio University
  - Dr. John Grabowski, Case Western Reserve University
  - Suzanne Reller, University of Cincinnati
  - Tom Rieder, Ohio History Connection
  - Dr. Doreen Uhas-Sauer, Columbus Landmarks Foundation

**DOCUMENTS:** Staff Contact Information, Advisory Board Contact Information & Bios

**Prepared by:** Jenni Salamon

## National Digital Newspaper Program in Ohio Project Staff Contact Information

**Bronwyn Benson**

*Quality Control Technician*

ph. 614.297.2549

<mailto:bbenson@ohiohistory.org>

**Phil Sager**

*Digital Projects Developer*

ph. 614.297.2577

[psager@ohiohistory.org](mailto:psager@ohiohistory.org)

**Jillian Carney**

*Project Director & Manager, Digital Services*

ph. 614.297.2578

[jcarney@ohiohistory.org](mailto:jcarney@ohiohistory.org)

**Jenni Salamon**

*Project Coordinator & Coordinator, Ohio*

*Digital Newspaper Program*

ph. 614.297.2579

[jsalamon@ohiohistory.org](mailto:jsalamon@ohiohistory.org)

**Stacia Kuceyeski**

*Director, Outreach*

ph. 614.297.2574

[skuceyeski@ohiohistory.org](mailto:skuceyeski@ohiohistory.org)

Please send all mailings to:

Ohio History Connection  
800 E 17<sup>th</sup> Ave  
Columbus, OH 43211

Please send all faxes to:

614.297.2546

## National Digital Newspaper Program in Ohio Advisory Board Contact Information & Bios

**Janet Carleton**, *Digital Initiatives Coordinator, Ohio University (Athens)*, has served on the NDNP-OH advisory board since 2008. She will provide expertise in digitization, metadata standards and southeast Ohio history. Her previous experience on the board will allow for continuity between this and previous grant cycles and guidance for new board members as they select newspapers and promote the project.

Email: [carleton@ohio.edu](mailto:carleton@ohio.edu)

**Dr. John Grabowski**, *Krieger-Mueller Associate Professor of Applied History, Case Western Reserve University, & Senior VP for Research Publications/Krieger-Mueller Historian, Western Reserve Historical Society (Cleveland)*, will provide expertise in immigration, ethnicity and local (Cleveland) urban history. He has researched and published on a number of ethnic groups, including Germans, Poles and other Central Europeans. One of his publications includes *Identity, Conflict and Cooperation: Central Europeans in Cleveland, 1850-1930*. He is also the editor of the online Encyclopedia for Cleveland History which includes over 500 entries on the city's ethnic and immigration history.

Email: [jjg4@case.edu](mailto:jjg4@case.edu)

**Suzanne Reller**, *Reference/Collections Librarian, Archives and Rare Books Library, University of Cincinnati*, will provide expertise in Cincinnati and southwest Ohio history, including German-American press and heritage. She works primarily with the Urban Studies and German-Americana collections, the latter of which is one of the most extensive in the country and documents the German-American experience. Her work with this collection has contributed to her German language reading ability. In addition, she has experience with digital collections and digital humanities initiatives.

Email: [suzanne.maggard@uc.edu](mailto:suzanne.maggard@uc.edu)

**Tom Rieder**, *Reference Archivist, Ohio History Connection (Columbus)*, will provide expertise on Ohio history and its immigrant and ethnic communities. He has worked at OHC for over 40 years and has extensive knowledge of and experience with the OHC newspaper collection. His areas of expertise include state/local government records as well as political and military history. As a Reference Archivist, Rieder works regularly with genealogists, providing virtual and on-site reference assistance as well as public presentations on a number of family history topics.

Email: [trieder@ohiohistory.org](mailto:trieder@ohiohistory.org)

**Dr. Doreen Uhas-Sauer**, *Outreach and Education Coordinator, Columbus Landmarks Foundation*, will provide expertise in immigration and ethnic history and neighborhoods of Columbus, Ohio. She is an accomplished local historian and has taught urban education for over 40 years, so she will also advise on resources and outreach projects geared toward K-12 students. Dr. Uhas-Sauer is active among several local ethnic organizations, including the Hungarian Cultural Society, Germania and Maennerchor.

Email: [doreencolumbus@icloud.com](mailto:doreencolumbus@icloud.com)



**TOPIC INTRODUCTION**  
**SECTION II. – Introduction to Grant**  
**National Digital Newspaper Program in Ohio Advisory Board**  
**September 28, 2016**

**TOPIC:** Introduction to Grant

**DISPOSITION:** Information

**BACKGROUND:** This grant was funded by the National Endowment for the Humanities as part of their National Digital Newspaper Program. OHC has received \$200,000 to administer this project.

- a. History of Project
  - Project staff will provide an overview of NDNP, including OHC’s prior participation in this grant program.
  - Project staff will provide an overview OHC’s local newspaper digitization program.
- b. Advisory Board Role & Expectations
- c. Overview of Project Goals and Deliverables
  - Project staff will review the newspaper digitization process.
  - Project staff will review the primary project deliverables:
    - o Newspaper selection list
    - o 100,000 pages digitized content
    - o Outreach projects
      - Video tutorials (3)
      - Educator/student resources (3)
      - Presentations (3)
    - o Non-NDNP newspaper archive survey
- d. Overview of Work Plan
  - This grant runs September 1, 2016 through August 31, 2018. A tentative schedule is included in the meeting packet.

**DOCUMENTS:** Ohio’s Chronicling America Collection, Advisory Board Role & Expectations, Grant Summary & Deliverables, Work Plan

**Prepared by:** Jenni Salamon

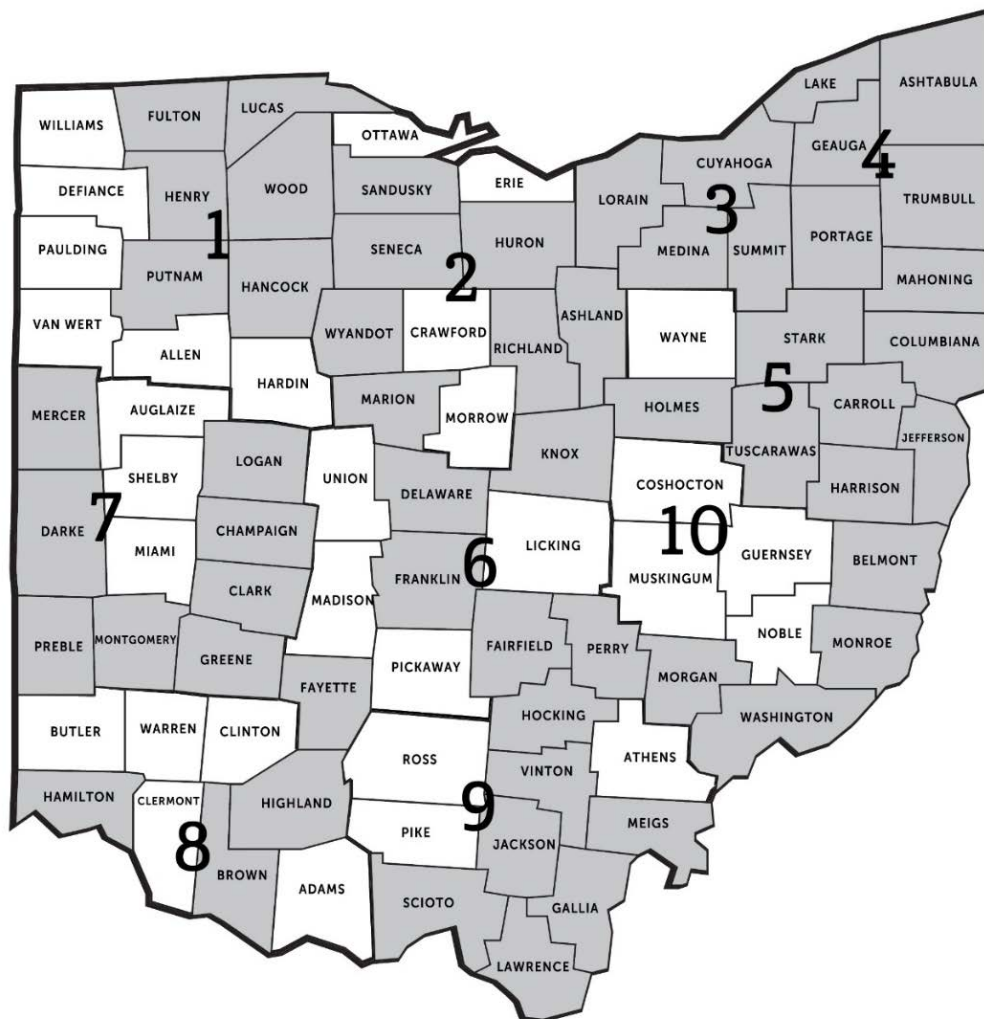
# National Digital Newspaper Program in Ohio

## Ohio's Chronicling America Collection

The Ohio History Connection joined the National Digital Newspaper Program in 2008, and over the course of three grant cycles concluding in 2015, OHC digitized about 318,000 pages of historic Ohio newspapers for *Chronicling America*. Titles were selected by a statewide advisory board using a regional selection strategy (including at least one paper from each of ten regions during each grant cycle). This content covers:

- 1836-1922
- 58 of Ohio's 88 counties
- 70 titles/title families
- Democratic, Whig, Republican, Know-Nothing, abolitionist, temperance, German, communist and labor groups

See next page for a list of available titles and date ranges.



### Northwest Ohio

- Bellefontaine Republican, 1898-1905
- Celina Democrat, 1910-1918
- Findlay Hancock Jeffersonian, 1857-1878
- Fremont Freeman, 1849-1853
- Fremont Journal, 1853-1875
- Kalida Venture, 1845-1854
- Maumee City Express, 1837-1840
- Napoleon Democratic Northwest, 1881-1897
- Perrysburg Journal, 1854-1920
- Plymouth Advertiser, 1853-1855
- Tiffin Tribune, 1856-1879
- Upper Sandusky Wyandot Pioneer & Republican, 1845-1873
- Wauseon Fulton County Tribune, 1913-1922

### Central Ohio

- Columbus Daily Ohio Statesman, 1861-1869
- Delaware Gazette, 1858-1871
- Lancaster Gazette, 1847-1870
- Marion Daily Mirror, 1907-1912
- Mt. Vernon Democratic Banner, 1910-1922

### Southwest Ohio

- Cincinnati Press, 1859-1862
- Cincinnati Labor Advocate, 1915-1917
- Cincinnati Organ of the Temperance Reform, 1852-1854
- Cincinnati Star, 1875-1880
- Cincinnati Volksblatt, 1914-1918
- Dayton Empire, 1859-1867
- Eaton Democrat, 1854-1887
- Georgetown Democratic Standard, 1840-1845
- Greenville Journal, 1907-1918
- Hillsboro Highland Weekly News & News-Herald, 1857-1914
- Portsmouth Inquirer, 1850-1855
- Springfield Republic, 1885-1888
- Urbana Union, 1862-1872
- Washington Court House Fayette County Herald, 1866-1881
- Xenia Sentinel, 1863-1865

### Northeast Ohio

- Akron Daily Democrat, 1899-1902
- Ashland Union, 1852-1871
- Ashtabula Telegraph, 1858-1880
- Cadiz Sentinel, 1844-1868
- Canal Dover Ohio Democrat, 1839-1845
- Canfield Mahoning Dispatch, 1908-1921
- Canton Stark County Democrat, 1868-1910
- Carrollton Carroll Free Press, 1836, 1841-1858
- Chardon Jeffersonian Democrat, 1859-1865
- Cleveland Leader, 1858-1866
- Cleveland Toiler, 1920-1921
- Medina Sentinel, 1914-1921
- Millersburg Holmes County Farmer, 1860-1866
- Millersburg Holmes County Republican, 1856-1862, 1870-1874
- New-Lisbon/Salem Anti-Slavery Bugle, 1845-1861
- Painesville Northern Ohio Journal, 1871-1880
- Ravenna Democratic Press, 1868-1895
- Ravenna Portage County Democrat, 1852-1864
- Ravenna Portage Sentinel, 1845-1862
- Ravenna Western Courier, 1837-1838
- Steubenville True American, 1855-1858
- Warren Western Reserve Chronicle, 1855-1873
- Wellington Enterprise, 1879-1899

### Southeast Ohio

- Gallipolis Journal, 1850-1880
- Ironton Spirit of the Times, 1853-1856
- Jackson Standard, 1853-1888
- Logan Sentinel, Ohio Democrat & Democrat-Sentinel, 1884-1909
- Marietta Daily Leader, 1896-1901
- McArthur Democrat & Vinton Record, 1855-1874
- McArthur Enquirer, 1867-1874
- McConnelsville Conservative & Independent, 1866-1871
- Pomeroy Meigs County Telegraph, 1851-1866
- Somerset Press, 1873-1882
- St. Clairsville Belmont Chronicle, 1853-1894
- Woodsfield Spirit of Democracy, 1844-1886

# National Digital Newspaper Program in Ohio

## Advisory Board Role & Expectations

### Duties

- Attend four (4) meetings over the course of the grant
- Provide insight on the grant deliverables as they relate to their area(s) of expertise during the meetings and via email correspondence
- Select newspapers for digitization from OHC-provided list using existing selection criteria and worksheet
- Provide input on video tutorials
- Guide the development of educator and student resources (such as lesson plans and other classroom activities)
- Identify and connect project staff to potential host sites for public presentations and programs
- Promote the project to their communities

### Important Dates

- September 28, 2016: First advisory board meeting
  - Introduction to project
  - Selection of sample reel
- January 31, 2017: Selections and worksheets due to project coordinator
- February-March 2017: Second advisory board meeting (exact date TBD)
  - Selection of newspapers to be digitized during full-scale production
  - Discussion of upcoming outreach activities (video tutorials, educator/student resources, public presentations/programs)
- September-October 2017: Third advisory board meeting (exact date TBD)
  - Project updates
  - Discussion of completed and upcoming outreach activities (educational resources, screencasts, public presentations)
- April-May 2018: Fourth advisory board meeting (exact date TBD)
  - Project updates
  - Discussion of completed and upcoming outreach activities (educational resources, screencasts, public presentations)

### Important Links

- Chronicling America: <http://chroniclingamerica.loc.gov>
- National Digital Newspaper Program: [www.loc.gov/ndnp](http://www.loc.gov/ndnp)
- NDNP-OH Project Wiki: <http://apps.ohiohistory.org/ondp/>
- Ohio Memory: [www.ohiomemory.org](http://www.ohiomemory.org)

### Honorariums & Travel Reimbursement

Advisory board members will be provided an honorarium of \$150 for each meeting attended. A portion of the honorarium, \$10/person, will be retained to cover meeting food and beverage expenses so that each board member will receive \$140 per meeting. Mileage will also be reimbursed according to Ohio History Connection policy.



## National Digital Newspaper Program in Ohio Project Summary, Goals and Deliverables

This project will digitize an additional 100,000 pages of Ohio's historic newspapers for the Library of Congress's *Chronicling America* newspaper database. Selections during this grant cycle will represent Ohio's immigrant and ethnic communities, particularly Czech, German, Hungarian German, Polish, Romanian and Slovak groups, although others may be added. Selected titles will be historically significant, geographically diverse and can span 1690-1963.

Immigrants have been a part of Ohio's cultural landscape since the United States opened settlement in the Northwest Territory. Initially these groups were comprised of farmers, and later they became an integral part of Ohio's larger cities and their manufacturing and craftsmen industries. The influence of Ohio's German-language newspapers reached well beyond their cities and state of publication, as did those documenting the central, southern and eastern European immigrants living in Cleveland, Ohio. These communities' newspapers tell the important stories of those who came to the U.S. seeking new opportunities and then established vibrant, influential and industrious communities across Ohio and the rest of the nation. Ohio provides a snapshot of these diverse communities living and working in big cities and small towns of the Midwest. Often, this part of history is overlooked and adding a selection of Ohio's foreign language and ethnic newspapers to *Chronicling America* will greatly increase the number of resources available to those researching these groups.

Principal activities of the grant include:

- Convene a statewide advisory board comprised of experts from the history and education fields to guide the project and select newspapers for digitization.
- Digitize 100,000 pages of Ohio's microfilmed foreign language and ethnic newspapers for *Chronicling America*, and write essays about each title/family of titles.
- Develop and produce three instructional screencasts, focusing on how to search and use the foreign language content on *Chronicling America*.
- Develop three lesson plans/classroom activities featuring foreign language content.
- Partner with local organizations to promote and teach people how to use foreign language content through three public presentations/programs.
- Update Non-NDNP Newspaper Archive Survey with free digital newspaper collections that have been made available or discovered since submission of survey in 2014.

At the conclusion of the two-year grant, the digitized newspaper content and essays will be available through *Chronicling America*, and outreach projects will be posted on the project wiki (<http://apps.ohiohistory.org/ondp/>) and *Ohio Memory* ([www.ohiomemory.org](http://www.ohiomemory.org)). This phase of NDNP-OH will help put Ohio history in the hands of Ohioans by providing more resources for and about traditionally underserved groups, as well as increased access to collections that are difficult to research. In addition, those outside Ohio can research Midwestern immigrant settlements that moved to and from Ohio communities, and those living in Europe can use *Chronicling America* to access information about relatives who emigrated to the U.S. and Ohio. The continuation of NDNP-OH vastly increases access to rich resources for both Ohio's history and the nation as a whole.

## National Digital Newspaper Program in Ohio Preliminary Project Work Plan

DATE	TASK
Sept. 2016	<p>Newspaper microfilm list prepared for advisory board.</p> <p>First advisory board meeting – introduce project; select sample reel; begin preliminary selection process for remainder of project.</p> <p>RFP prepared and sent to vendors.</p>
Oct.-Dec. 2016	<p>Sample reel sent to digitization vendors (as part of RFP process) and resulting digital batches prepared by staff.</p> <p>Project staff begin preliminary quality review of microfilm eligible for digitization and research into copyright for post-1922 titles.</p>
Jan. 2017	<p>Digitization vendor selected.</p> <p>Review/research of microfilm eligible for digitization continues.</p>
Feb.-March 2017	<p>Second advisory board meeting – select titles for digitization and plan upcoming outreach activities.</p> <p>Newspaper selection list sent to LC.</p> <p>Promote NDNP/<i>Chronicling America</i> on OHC social media (ongoing).</p>
April 2017	<p>Monthly batch of second-generation microfilm created (ongoing).</p> <p>Reel- and issue-level metadata collection (ongoing).</p> <p>MARC records updated as applicable (ongoing).</p> <p>Research and writing of newspaper essays (ongoing).</p>
May 2017	<p>Second-generation microfilm reels and metadata shipped to digitization vendor (ongoing).</p>
June 2017	<p>Quality assurance on digital deliverables (ongoing).</p> <p>Educator/student resource #1 available.</p>
July-Aug. 2017	<p>Monthly shipments of microfilm and digital deliverables continue. Digitization and quality assurance continue.</p> <p>Promote NDNP/<i>Chronicling America</i> on OHC social media (ongoing).</p> <p>July – Instructional screencast #1 available.</p>

Sept.-Dec. 2017	<p>Monthly shipments of microfilm and digital deliverables continue. Digitization and quality assurance continue.</p> <p>Third advisory board meeting – project updates and discussion of completed and upcoming outreach activities.</p> <p>September – Public presentation/program #1.  October – At least 25% of content sent to LC.  November – Educator/student resource #2 available.  December – Instructional screencast #2 available.</p>
Jan.-May 2018	<p>Monthly shipments of microfilm and digital deliverables continue. Digitization and quality assurance continue.</p> <p>Fourth advisory board meeting – project updates and discussion of completed and upcoming outreach activities.</p> <p>February – Public presentation/program #2.  May – Educator/student resource #3 available.</p>
June 2018	<p>Final delivery of digital content to LC.</p> <p>Instructional screencast #3 available.</p>
July-Aug. 2018	<p>Shipment of microfilm reels to LC.  Delivery of updated non-NDNP newspaper archive survey to LC.</p> <p>Promote NDNP/<i>Chronicling America</i> on OHC social media (ongoing).</p> <p>August – Public presentation/program #3.</p>
Sept.-Nov. 2018	<p>Final reports to NEH.</p>



**TOPIC INTRODUCTION**  
**SECTION III. – Sample Reel Selection**  
**National Digital Newspaper Program in Ohio Advisory Board**  
**September 28, 2016**

**TOPIC:** Sample Reel Selection

**DISPOSITION:** Information, Discussion, Action Item

**BACKGROUND:** Project staff will provide background on sample reel selections and purpose of sample reel. They will also review newspaper selection process, including content selection guidelines, newspaper selection instructions and worksheet. Board members will use selection criteria to guide discussion and final selection.

Staff and board members will also discuss strategies for selection for full-scale production.

**DOCUMENTS:** Sample Reel Report, NDNP Content Selection Guidelines, Newspaper Selection Guidelines & Newspaper Review Worksheet, Newspaper Selection List (to be provided at meeting)

**Prepared by:** Bronwyn Benson, Jenni Salamon

# National Digital Newspaper Program in Ohio

## Sample Reel Report

### ***Der Ohio Sonntagsgast (LCCN: sn88077690)***

Place of publication: Columbus (Franklin)

Dates of publication: 1878-1917

Description: Sunday edition of *Express* and *Westbote*. Includes literary supplement.

Circulation around 11,000. Republican as of 1900; Independent as of 1910.

Coverage of rolls: 1882/03/18-1917/12/30 (23 rolls)

### ***Echo: Wochenblatt der Vereinigten Deutschen Socialisten Clevelands (LCCN: sn83035337)***

Place of publication: Cleveland (Cuyahoga)

Dates of publication: 1911-1920

Description: Weekly paper, issued on Saturdays. Socialist; official organ for the German branch of the Socialist Party in Ohio. Anti-war, but not pro-German.

Coverage of rolls: 1911/04/09-1913/09/27; 1913/10/04-1915/12/25; 1916/01/01-1917/04/21, 1918/12/21-1920/04/17 (3 rolls)

### ***Delphos Kleeblatt (LCCN: sn87076555)***

Place of publication: Delphos (Allen, Van Wert)

Dates of publication: 1889-1905

Description: Weekly paper, issued on Thursdays. Circulation around 1,000. Democratic, Independent. Combined with the *Lima Courier* in 1890 by Adolph Weixelbaum.

Coverage of rolls: 1891/05/23-1894/03/31; 1894/04/07-1895/08/29, 1896/11/26-1897/07/29; 1897/08/05-1899/12/28; 1900/01/04-1902/03/27; 1902/04/03-1904/04/28; 1904/05/05-1905/08/03 (6 rolls)

### ***Ohio Waisenfreund (LCCN: sn94069201)***

Place of publication: Pomeroy (Meigs)

Dates of publication: 1874-1953

Description: Weekly paper, issued on Wednesdays. Circulation between 30,000 and 35,000, declining. Roman Catholic. Supported St. Joseph's Orphanage in Pomeroy. Will focus on years published in Pomeroy, 1874-1877.

Coverage of rolls: 1874/02/18-1875/12/29; 1876/01/05-1878/08/28 (2 rolls)

### ***Cincinnati Tageblatt (LCCN: sn91069457)***

Place of publication: Cincinnati (Hamilton)

Dates of publication: 1895-189?

Description: Daily paper. Labor. From 1895, edited by Wilhelm Ludwig "William" Rosenberg (head of the Socialist Labor Party of America, 1884-1889).

Coverage of rolls: 1895/07/22-1896/02/29; 1896/03/01-1896/10/17 (2 rolls)

# National Digital Newspaper Program in Ohio

## NDNP Content Selection Guidelines

Source: <http://www.loc.gov/ndnp/guidelines/selection.html>

Successful selection of newspapers for digitization is the result of combining judgments about the information value and completeness of available titles, with analysis of the image capture quality that is possible from a given set of microfilm. NDNP assumes that **negative microfilm will play a leading role in digital image capture** and that original paper copy will fill only a limited supporting role.

### Image Quality in the Selection of Microfilm

Newspaper titles meeting intellectual selection criteria for high research value, geographic and temporal coverage **must be of sufficient image quality on microfilm to yield satisfactory digital images and automated text conversion output**. Poor quality microfilm and/or poorly prepared original material on microfilm will likely yield unsatisfactory results. See the NDNP Technical Guidelines for information on how to assess the quality of microfilm.

### Research Value

The foremost reason for selection of an individual title for digitization is that the **newspaper significantly reflects the political, economic and cultural history of the state**. These include, but are not limited to, titles of statewide or regional influence and titles important as a source of information about a variety of ethnic, racial, political, economic, religious, or other special audiences or interest groups.

Preference should be given to titles that are recognized as "**papers of record**" at the **state or county level** and contain published legal notices, news of state and regional governmental affairs, and announcements of community news and events, including births, deaths, and marriages.

### Geographic Representation

One objective of the NDNP is to ensure broad geographic representation of American newspapers in digital form. Preference should be given to titles that provide **state or at least multi-county coverage**.

### Temporal Coverage

Titles that **cover a geographic area or a group over long time periods** are preferred over short-lived titles or titles with significant gaps. Titles may be selected for the time period 1690-1963 so long as they are confirmed to be in the **public domain**. Continuity is preferred over short runs or scattered issues.

In cases where more than one paper meets the research, geographic, and temporal criteria the selection committee may need to consider additional factors in making final decisions:

### Bibliographic Completeness of Microfilm Copy

Newspapers issues will be **scanned primarily from publicly available master microfilm**. These files must be **essentially complete within the 1690-1963 timeframe**. Important titles

with only sporadic issues on microfilm may not be good candidates. An almost complete microfilm file can be enhanced through the scanning of paper copies when available.

### **Orphan Titles**

Given the tremendous volume of newspaper material published before 1964, it is likely that both private and public efforts will be undertaken to make this material available in digital form. **High research value titles that have ceased publication and lack active ownership likely to invest in future digital conversion should receive special consideration for NDNP.** However, for newspapers published after 1923, only titles in the public domain may be considered for selection. For titles with registered or renewed copyrights 1923-1963, inability to locate the copyright holder (so called "orphaned works") is NOT the same as public domain. Such titles should be excluded from selection.

### **Diversity**

Newspaper titles that **document a significant minority community at the state or regional level should be considered as a means to balance content.** Any newspapers that contain text written in any language with a valid ISO 639-2 language code may be included. Search engine support may vary by language as detailed in the Library of Congress technical guidelines.

### **Duplication**

Newspapers titles that **have already been converted to digital form may not be good candidates for inclusion,** but applicants may justify selecting such a paper in special circumstances.

# National Digital Newspaper Program in Ohio

## Newspaper Selection Instructions

1. Consult with colleagues and relevant language/cultural experts to select preferred titles from Newspaper Selection List provided by NDNP-OH staff. Use Newspaper Review Worksheet which outlines NDNP Content Selection Guidelines, to ensure titles meet selection criteria.
2. Choose five German-language titles and two from each of the other foreign-language titles (if more than one is available) to submit to overall advisory board for review at an upcoming meeting. Be prepared to provide recommendations for narrowing the date ranges of selected papers.
3. For each recommended title, complete the Newspaper Review Worksheet. In addition, rank German-language titles in descending order from highest recommendation to lowest recommendation. More "Yes" answers on the worksheet will generally lead to a higher ranking. You do not need to rank non-German-language titles.
4. In the final selection process, preference will be given, if possible, to titles from counties not already represented on *Chronicling America*.
5. Quality of microfilm, availability of microfilm and public domain status (for works published after 1922) will be evaluated by project staff and may disqualify certain titles. This information will be shared as it becomes available prior to the selection meeting.
6. By January 31, 2017, please mail or email title recommendations and corresponding worksheets to: Jenni Salamon, Ohio History Connection, 800 E 17<sup>th</sup> Ave, Columbus, OH 43211 or [jsalamon@ohiohistory.org](mailto:jsalamon@ohiohistory.org).



# National Digital Newspaper Program in Ohio Newspaper Review Worksheet

**Newspaper Title:** \_\_\_\_\_

**Language:** \_\_\_\_\_ **City of Publication:** \_\_\_\_\_ **Coverage Dates:** \_\_\_\_\_

## Research Value/Historical Significance

Reflects Ohio's political, social, economic and cultural history	Yes	No
Has statewide or regional influence	Yes	No
Important source of information for ethnic, racial, political, economic, religious or other special audience or interest group	Yes	No
Considered a paper of record	Yes	No
Extensive reporting of information of significant value to diverse group of researchers.	Yes	No

Comments:

## Geographical Coverage

Provides state or multi-county coverage	Yes	No
Major voice of an area's unique history	Yes	No
Community not represented on <i>Chronicling America</i>	Yes	No

Comments:

## Chronological Scope

Published between 1690 and 1963	Yes	No
Complete run	Yes	No

Comments (include recommendations for date range for digital edition):

## Orphan Titles/Duplication

Ceased publication	Yes	No
Has not been digitized by other sources and not likely to be digitized by other sources	Yes	No
Newspaper is no longer in business	Yes	No

Comments:

Please include any additional comments about why the paper should be considered for digitization, especially related to its cultural and historical significance for its local community and beyond.



**TOPIC INTRODUCTION**  
**SECTION IV. – Adjournment**  
**National Digital Newspaper Program in Ohio Advisory Board**  
**September 28, 2016**

**TOPIC:** Adjournment

**DISPOSITION:** Information

**BACKGROUND:**

- a. Review of Between Meeting Actions
  - Review selection list (will be emailed after meeting)
  - Use selection criteria and worksheet to develop top picks
  - Send top picks to Jenni by January 31, 2017
- b. Next Advisory Board Meeting
  - February 21-March 10, 2017, exact date TBD

**DOCUMENTS:** None

**Prepared by:** Jenni Salamon